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Board Work Session at 6:15 pm, prior to the regular Board meeting.

Due to the COVID-19 pandemic the January 4, 2021 regular board meeting for Muskegon Charter Township will be conducted remotely as allowed under Senate Bill 1108 (2020).

The meeting can be accessed via WEBEX

Meeting number (access code): 132 365 0207

Meeting password: 1990

To call in for this meeting dial 1-408-418-9388 and enter meeting number 132 365 0207

## Muskegon Charter Township (MCT) Regular Board Meeting Minutes January 4, 2021

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

#### C. ATTENDANCE: Roll Call

Hughes – Muskegon Township, Ream – Muskegon Township, Westbrook – Muskegon Township, Theile – Muskegon Township, Kemp – Apache Junction, Arizona, Grabinski – Muskegon Township, Hodges – Muskegon Township

Absent excused: None

Also present: Staff – Police Chief Thielbar, DPW Director Sanders, Fire Chief Glotzbach, Accounting Director Joslyn, County Commissioner Hughes, Deputy Fire Chief Dornbush, and 3 guests.

Meeting was recorded and labeled the January 4, 2021 regular Board meeting.

#### D. APPROVAL OF AGENDA: January 4, 2021

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried** 

## E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

#### F. CONSENT AGENDA

- 1. Regular Board Meeting Minutes December 21, 2020
- 2. Maintenance & Inspection, Planning & Zoning Committee Minutes December 15, 2020
- 3. Fire Committee Minutes December 21, 2020
- 4. DPW Committee Minutes December 15, 2020

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the consent agenda.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried** 

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### G. UNFINISHED BUSINESS: None

#### H. NEW BUSINESS

## 1. Weekly Check Runs and Total of all Checks - \$ 190,606.87

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of \$190,606.87 from the appropriate accounts.

7 - Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried** 

## 2. Consideration of Approval to Purchase Mini Pumper for Fire Department

It was moved by Supervisor Hodges and second by Trustee Kemp to approve the purchase of the Mini Pumper at the cost of \$252,724.00 from Spencer Manufacturing.

7 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried** 

## 3. Consideration of Approval to purchase Class B Foam for Fire Department

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the purchase of Class B Foam.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried** 

## 4. Consideration of Approval of Part-Time Shift Fire Fighter Job Description, Hiring Procedure and Wage Scale

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the job description, hiring procedure and wage scale for part-time firefighter.

7 - Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried** 

# 5. Consideration of Approval to Hire Full-Time 2<sup>nd</sup> Lieutenant (Temporary) Position for Fire Department

It was moved by Clerk Westbrook and second by Trustee Grabinski to hire a full-time 2<sup>nd</sup> Lt on a temporary basis for the fire department. Trustee Grabinski stated that we have to do something to help and that it is a step in the right direction. Trustee Kemp stated this is an effort to get a better working fire department.

6 - Yeas: Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

1 – Nays: Ream Absent: None **Motion Carried** 

## 6. Consideration to Appoint Travis Frank to Board of Review

It was moved by Trustee Grabinski and second by Treasurer Theile to appoint Travis Frank to the Board of Review.

7 - Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried** 

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#### **NEW BUSINESS** continued:

## 7. Consideration of Agreement with Good Temps Staffing Services

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the agreement with Good Temps Staffing Services with the amendment of offering \$11.50 per hour.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges 0 – Nays: Absent: None **Motion Carried** 

#### I. PUBLIC COMMENT:

County Commissioner Susie Hughes stated the January 5, 2021 is the 1<sup>st</sup> Muskegon County Board Meeting of 2021 and that all of the Commissioners have been sworn in. She thanked Clerk Westbrook and Deputy Clerk Muskovin for their hard work on the recount that took place on December 10, 2020, in which she won and secured her seat as Muskegon Charter Township Commissioner.

Trustee Kemp updated the board on the Muskegon County Veterans Center. He stated that they have received several grants. Families of veterans that are in need may call for assistance at 231-724-6121. He stated that they are still active and helping.

#### J. ANNOUNCEMENTS:

Supervisor Hodges stated that Neda Bunker is doing much better. She is awake and able to stay awake for longer periods of time. She told her husband that she is going to kick butt in rehab.

#### K. ADJOURNMENT:

It was moved by Trustee Grabinski a	nd second by	Treasurer	Theile to	adjourn	the
meeting at 7:23 pm. Motion Carried					

Received by:		Recorded by:	
•	Jennifer Hodges, Supervisor	•	Carrie Westbrook, Clerk